

RESUME

Name: Gordon A. Sherret

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Miscellaneous: Hold valid Alberta Driver's licence, willing to work evenings; bondable

Employment Objective:

To secure a challenging position as an Electronics Technologist that provides opportunities to not only use my experience to date, but also to broaden that experience and continue learning new skills and technologies.

Education:

2000 Awarded NANS Certificate from the National Association of
Computer Systems Engineers

1999-2000 Attended Mount Royal College, Continuing Education Department,
Calgary, AB
Awarded NetPrep Network Specialist Certificate

1993 Attended Columbia Institute of Canada, Calgary, AB
Received Employment Strategies Program Certificate

1990 WHMIS Training provided by Q-Tron Industrial Electronics, Calgary, AB

1983-1987 Attended Southern Alberta Institute of Technology (SAIT), Calgary, AB
Awarded Diploma of Technology in Industrial Electronics

1982-1983 Attended College of the Rockies
(formerly called East Kootenay Community College), Cranbrook, BC
Awarded Electronics Technician Program Certificate

Employment History:

Period: 1994 - present
Employer: Continental Laboratories (1985) Ltd., Calgary, AB
Position: Computer Technician
Duties: Includes manufacturing and servicing of computer-based total gas detectors;
manufacturing instrument cables and accessories; installed MS-DOS operating
systems and gas detector programs; performed software upgrades
and hardware optimization.

Period: 1991 - 1993
Employer: Interalia Inc., Calgary, AB
Position: Electronics Technician
Duties: Testing and repairing circuit boards; assembling tested boards into metal instrument cases; fabricated wire and cable harnesses, updated testing procedures and corrective action report logs in compliance with ISO-9002.

Period: 1989 - 1991
Employer: Q-Tron Industrial Electronics, Calgary, AB
Position: Electronics Technician
Duties: Tested and assembled electronic locomotive speedometers; performed heat stress tests on completed instruments; prepared documentation for the manufacture and testing of locomotive speedometers; responsible for quality control of new and repaired instruments; composed QA reports to Canadian National and Canadian Pacific Railways to summarize repairs performed on Q-Tron products.

Period: 1987 - 1989
Involved in short term assignments with McCurdy Radio, Airwave Electronics, NovaTel, and Q-Tron Industrial Electronics

Skills:

Technical: Maintain and service a wide range of computer and instrumentation hardware; capable of assessing performance requirements and translating those into organized set(s) of logical criteria; can assemble and evaluate prototype circuits and compose descriptive data tables; able to modify prototypes as required; have experience in consolidating bills of materials and operational diagrams into appropriate documentation.

Personal: Work well with minimal instruction; comfortable working either independently or within a group; accustomed to maintaining a neat and orderly work space; eager to learn new technology and approaches to performing assigned tasks; punctual and accustomed to working with deadlines.

Computer: Have assembled and configured 3 complete computer systems; previous experience with Windows 98, Office 97, Adobe Acrobat, Pagemill, Pagemaker and PhotoShop; able to install and configure most software packages with minimal supervision

Hobbies and Interests:

Building and refurbishing computer systems for family and friends
Webpage design, bowling, badminton, floor hockey, music, model railroading

REFERENCES – Gordon Sherret

Professional

Sean Heffernan
Continental Laboratories Ltd.
403-717-3567

Personal

Lum Leong
403-274-9660 (H)